

TENNESSEE BOARD OF LAW EXAMINERS

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INSTRUCTIONS FOR APPLICATION FOR TEMPORARY LICENSE

PURSUANT TO RULE 7, § 10.06

SPOUSE OF A MILITARY SERVICEMEMBER

** Effective beginning January 1, 2016*

The process for submitting an Application for Temporary License pursuant to Rule 7, Section 10.06 is not available online at this time. ONLY HARD COPIES OF APPLICATIONS will be accepted until the process can be completed online. Applications must be submitted by mail at the address above.

Temporary licensing for an attorney-spouse of an active duty servicemember of the United States Uniformed Services is governed by Tennessee Supreme Court Rule 7, Section 10.06. To apply for a temporary licensed under Section 10.06, you must:

1. Be the spouse of an active duty servicemember of the United States Uniformed Services as defined by the Department of Defense and that servicemember is on military orders stationed in the State of Tennessee or Fort Campbell, Kentucky;
2. Have been licensed and admitted by examination to practice law before the court of last resort in at least one other jurisdiction of the United States;
3. Meet the educational requirements of sections 2.01 and 2.02 of this Rule;
4. Have achieved a passing score on the Multistate Professional Responsibility Examination (MPRE) as it is established in Tennessee at the time of application;
5. Be currently an active member in good standing in every jurisdiction to which you have been admitted to practice, or you have resigned or been administratively revoked while in good standing from every jurisdiction without any pending disciplinary actions;
6. Are not currently subject to lawyer discipline in any other jurisdiction;
7. Possesses the moral character and fitness required of all applicants for admission and licensing in this State;
8. Be physically residing in Tennessee or Fort Campbell, Kentucky, due to the servicemember's military orders;

9. Have never failed the Tennessee bar examination;
10. Certify that you have read and are familiar with the Tennessee Rules of Professional Conduct; and
11. Have paid such fees as may be set by the Board.

Please follow the steps below to apply for Admission on Motion in Tennessee:

- **STEP 1**
Read and familiarize yourself with Tennessee Supreme Court Rule 7, found under the TN Supreme Court Menu in the bar at the top of this page or under Governing Authorities in the list to the left.
- **STEP 2**
Go to www.ncbex.org and create a secure NCBE number account. The NCBE number will be required on all forms completed for the NCBE and the TBLE application process.
- **STEP 3**
Go to www.ncbex.org and complete the character and fitness application. You may begin the NCBE Application at any time within six (6) months prior to the date your application is received by the TNBLE. When you have completed the application form on-line, print out two originals of your completed NCBE application. Sign and have notarized the appropriate pages as required. Mail one signed and notarized application to the NCBE with your payment either by filling in the credit card information or by paying with a check or money order. One copy will be submitted with your Tennessee Application for Temporary License.
- **STEP 4**
Complete the Tennessee Application for Temporary License using the form at the end of this page. Sign it before a notary and have it notarized. Compile the required attachments to the application:
 - (a) a certified copy of the record of the court from each state in which you have been licensed to practice, which license must confer the right to practice in the highest court in that state;
 - (b) 3 professional letters of recommendation (.pdf file) from licensed attorneys or judges who can attest to your abilities as a lawyer. The Board does not accept letters from the following family members: parents, grandparents, siblings or spouses. If a relative other than your parent, sibling, spouse or grandparent is providing the recommendation, the relationship must be disclosed in the letter. Letters should be on letterhead, signed and dated, describe the relationship between the author and the applicant, and state whether or not the author would recommend the applicant to the bar. Letters may be sent to the applicant or sent directly to the Board;
 - (c) a certificate of good standing from the agency in each state in which you are licensed responsible for the enforcement of disciplinary rules in that state;

(d) a complete signed and notarized copy of the NCBE Application for Background Investigation, with attachments;

(e) a copy of your Military Spouse Dependent Identification and documentation evidencing a spousal relationship with the servicemember; and

(f) a copy of the servicemember's military orders to a military installation in Tennessee or Fort Campbell, Kentucky, or a letter from the servicemember's command verifying that the requirement in Paragraph (a)(8) of Section 10.06 is met.

- **STEP 5**

Submit the \$375 application fee (CHECK OR MONEY ORDER MADE PAYABLE TO: TN BOARD OF LAW EXAMINERS) and the assembled application documents from STEP 4 to the Board of Law Examiners, 401 Church Street, Suite 2200, Nashville, TN, 37219. This office does not accept credit cards. Please be sure to clearly mark your name and NCBE number on the check.